

## February 2014 Issue THE





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#### IN THIS ISSUE:

- PWA Awards JTC "Framework Notification - Group 1"
- JTC Welcomes New General Manager
- Airline Operation Building & Facilities are on Testing & Commissioning Stage
  - Fourth School is on the way for completion
  - QREIC's Dukhan Housing Proj (Phase 9) Construction Update
- BARWA awards False Ceiling & Ancillary Contract for BCA Type 3 Building to JTC
  - Construction Updates for Three New Schools Project
- Construction Updates for QP's EPIC Project at Ras Laffan
  - JTC Conducts MR Meeting
- JTC renews Qatar Green Building Council Membership
- JTC Joins QGBC Sustainability Seminar
  - JTC Joins 1st Dukhan Inter-Oil Basketball Tournament 2013
- JTC Al Khor Labour Camp Goes Green, Recycles Water
- HR launches new Staff Performance **Evaluation Tool**
- JTC Welcomes New HSE Manager
- HSE Milestone for 2013
  - Internal Training for HSE Department
- **Quality Dept Continues** In-House Training

#### Audit is an improvement excercise.



## **PWA Awards JTC** "Framework **Notification** - Group 1"

Public Work Authority (PWA) awards to JTC "Framework Award Notification" for construction program of local roads and drainage - group 1 (up to 200 Million). JTC expects to receive notice to proceed soon.

The Framework Contract is awarded for 3 years and may be extended further by 2 years by formal notification of the MRPSC subject to satisfactory performance in undertaking the Work Orders and delivering the Construction Works.

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Construction Areas Map

## **JTC Welcomes New** General Manager



Eng. Ayman AlBarqawi

TC would like to welcome Eng. Ayman AlBargawi (New General Manager).

Mr. Al Barqawi holds a Bachelor's Degree in Civil Engineering from Ohio State University, USA.

He is a veteran of the construction business for almost three decades. He worked in the region since 1982 with his first assignment for M.A Kharafi in Kuwait and Botswana.

After leaving in 1993, he joined Zeyad Salah & Partners Contracting Co. in Jordan working as the Company Projects Planning Engineer. In 1997, Mr. Al Barqawi joined Arabtec Construction L.L.C as Planning Department Manager and became a Director in 2005. In 2006 Mr. Al Barqawi was appointed as the General Manager for Arabtec Construction Co. W.L.L — Qatar where he has been responsible for Qatar Branch and prestigious projects like Al Wa'ab City, The Twin Towers and the World Trade Center, Mr. Al Bargawi was appointed as Executive Director for Arabtec Construction L.L.C in January 2011.

After leaving in 2013, he joined Al Jaber Trading & Contracting Company in Qatar as Company General Manager.



**Engr. Mohammed Al Hamayda** Projects Manager

## Airline Operation Building & Facilities are on Testing & Commissioning Stage

TC is about to deliver one of the most prestigious contract packages of NDIA (Hamad International Airport) under the direction and leadership of Engr. Mohammed Hamayda (Projects Manager) and Engr. Beshoy Hanna (Acting Project Manager). The project is on the final construction stage and recorded 93.20% completion as of end of January, 2014. The project is highly focused on fulfilling the safety and quality requirements of Qatar Airways - as the end user.



Airline Operation Building



Airline Operation Building



Airline Operation Building



Engr. Emad Al Ashqar Project Manager Site 301

# Fourth School is on the way for completion

I Jaber Trading & Contracting Co. W.L.L. (JTC) is about to deliver the four schools project to Public Works Authority (PWA) as scheduled, 3 schools delivered last September 10, 2013 & the 4th school expected by February, 2014. Again, JTC's commitment in aiming and delivering on time is once again magnified its status as the leading builder in the State of Qatar.



Mohammed Abdul Aziz Al Mana School (School No.1)



Al Istiklal Preliminary Girls School (School No.2)



Ahmad Bin Hanbal Secondary School (School No.4)



Ousama Bin Zaid Preliminary Boys School (School No.3)

The completed schools are Mohammed Abdul Aziz Al Mana School (School No. 1), Al Istiklal Preliminary Girls School (School No. 2), Ousama Bin Zaid Preliminary Boys School (School No. 3) and Ahmad Bin Hanbal Secondary School (School No. 4) which is in the handing over stage.

The project is under the leadership of Engr. Emad Al Ashqar as the Project Manager and Engr. Mohamed Al Attar.

Site Managers of every school are Engr. Yamen Abdin—School 1, Engr. Mohamed Salfiti—School 2, Engr. Ayman Hamed-School 3 and Engr. Mohammed Abu Deeb-School 4.





Engr. Adnan Dweik Project Manager Site 88

## **QREIC's Dukhan** Housing Project (Phase 9) Construction Update



Qusai Abou Jamous Site 88



ith the leadership of Engr. Adnan Dweik as Project Manager and Engr. Qusai Abou Jamous as Site Manager, the project has an actual overall cumulative progress of 16.16% as of end of January 2014.

This is one of the flagship projects of Qatar Real Estate Investment Company Q.S.C. (QREIC) as a Client. The project is located in Qatar Petroleum Dukhan Township which comprises of three (3) Packages (Package 1, 2, & 3). Project Overview:

o Package 1 is subdivided into Package 1A and Package 1B. Package 1A accommodates 37 Modern Type Twin-Villas. Package 1B accommodates 26 Traditional Type Twin-Villas.

o Package 2 is also subdivided into Package 2A and Package 2B. Package 2A accommodates 6 Modern Type Twin-Villas. Package 2B accommodates 9 Traditional Type Twin-Villas.

o Package 3 accommodates 15 Apartment Blocks of 784 sam Built-up Area, Each Apartment Block is comprised of 4 Three-Bedrooms Housing Units.

## BARWA awards False Ceiling & Ancillary Contract for BCA Type 3 Building to JTC



Engr. Amjad Khaleel Project Manager Site 305, 112 & 110

ARWA Real Estate Company (Q.S.C.) officially awarded to Al Jaber Trading & Contracting Co. W.L.L. (JTC) the False Ceiling & Ancillary Work for Building Type 3 at Barwa Commercial Avenue Project on 2nd of December 2013.

Based on the received letter of award signed by Director Group Commercial Services of BARWA Real Estate Company, the Contract value is Five Million, Three Hundred and Sixty Thousand Qatari Riyals Only (5,360,000.00). Contract Effective Date was 8th of December 2013. The Scheduled Completion Date is Four Months from the Effective Date with Guarantee Period of 400

The project is named as Site 305 and will be under the management of Engr. Amjad Khaleel as Project Manager





## Construction Updates for Three New Schools Project



Al Karaana (School 11)

nder the leadership of Engr. Mohamed Al Attar as Project Manager. The actual project progress of Public Works Authority (PWA)'s Construction of Three (3) New Schools — Package 4 project is 8.5% as of end of January, 2014.

The project comprises of Al Karaana School (School 11) which commenced construction last August 11, 2013 while other two schools should start by next month. Site manager for Al Karaana School is Engr. Ayman Hamed.

The expected project completion for Karaana School is expected within this year.





Project Manager Site 302

### Construction Updates for QP's EPIC Project at Ras Laffan



Joint Forces Building

ith the leadership of Engr. Alaa Radwan as Project Manager, Engr. Mahmoud Ali as Construction Manager, the project has an actual overall cumulative progress of 72.77% as of end of January 2014.

Project Overview:

Construction Site 1: Joint Forces Buildings - is divided in three (3) separate areas namely: Land Forces, Police/ State Security Investigation (SSI) and the Utility Areas.

Construction Site 2: Government Buildings - is divided in two (2) separate areas with their associated services such as Government Building area and Utility area.

Construction Site 3: Coast Guard Telecom Building - encompasses the following: three (3) buildings with their associated services including all ancillaries, telecom room, guardhouse, landscaping, roads, and fences.

### JTC Conducts Management Review Meeting





TC top management has performed Management Review Meeting (MRM) as per ISO 9001:2008, ISO 14001:2004 & OHSAS 18001:2007 requirements. MRM is a tool to demonstrate management commitment to continually improve integrated management system. It was agreed to perform 2014 MRM in April & October. Eng. Ayman AlBarqawi was chairing these meetings, many improvement actions were recorded as outcome of this key meeting.

Continual improvement is a permanent objective for JTC.

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### JTC renews Qatar Green Building Council Membership



I Jaber Trading & Contracting Co. W.L.L. (JTC) recently renewed its membership for Qatar Green Building Council (QGBC) to continually demonstrate, support and provide sustainable and environment-friendly building practices in the State of Qatar.

JTC's top management headed by Managing Director Mr. Zeyad Abu Ajina, General Manager Eng. Ayman AlBarqawi and Operations Manager Mr. Wajdi Marji spearheaded this renewed sustainability endeavor with QGBC complementing JTC's Quality, Health, Safety & Environment Policy.

Membership to QGBC can be obtained by meeting at least two of the following QGBC acceptance criteria:

- Accepting, supporting & contributing to the Green Building movement in Qatar or around the world.
- Organization's agenda has an active Corporate Social Responsibility program that includes policies and programs demonstrating commitment to high achievement in environmental performance.
- Organization's agenda complies with the Qatar National Vision 2030.
- Willingness, interest and ability to support and promote Green Building policies and initiatives.
- Having a sense of purpose, ethics, good standing and reputation.

QGBC organization membership will facilitate partnership on global network of green building subscribers that include government entities, leading real estate companies, developers, product manufacturers, design firms & etc. who along with enjoying unparalleled benefits and presented with cross-industry collaboration opportunities. The membership also demonstrates the company's commitment to improving its environmental performance with the use of QGBC logo on corporate communications and website.

JTC enjoys many benefits that will help stay competitive and continually grow. Benefits include free membership for 10 employees, free subscription for future QGBC publications, possible free or discounted QGBC advocacy seminars/lectures/workshop, promotion of company in QGBC publications, free use of QGBC logo, online member of QGBC committee/outreach program /resource speaker and build relationship in the industry & beyond.

JTC & QGBC as proud partners can say "together let's build a sustainable tomorrow" for the State of Qatar.



## JTC Joins **QGBC** Sustainability Seminar

02 Assessment Systems, do they really affect change? This was the question that has been answered during the presentations and panel discussion on the recently concluded seminar by Qatar Green Building Council (QGBC) in Wyndham Grand Regency Hotel.

The share of JTC delegates to this seminar promoted Green Building Awareness and enhanced Qatar Vision for 2030.



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#### JTC Joins 1st Dukhan Inter-Oil **Basketball Tournament** 2013



JTC Inter-Oil Basketball Team

o promote goodwill, physical and mental conditioning of being, friendship, sportsmanship and long lasting camaraderie for all basketball enthusiasts in Qatar Petroleum , QP Subsidiaries, and QP registered contractors, Qatar Petroleum Dukhan Operations organized the Inter-Oil Invitational Basketball Tournament 2013.

The ten participating teams are Qatar Fuel Additives Company, Qatar Petroleum Doha, Amwaj Catering and Services, Consolidated Gulf Co., BlackCat Engineering Company, Qatar Petroleum Dukhan, Qatar Petroleum Halul, Qatar Chemicals-QChem, SEEF Ltd — Petrochemical Company and Al Jaber Trading & Contracting.

The QP Dukhan Team emerged as champion while JTC got the overall 4th place in the tournament which ended last January 24, 2014.

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### JTC Al Khor Labour Camp Goes Green, Recycles Water

JTC took a huge step in going green by recycling water in the Al Khor Labour Camp. This was made possible through the installation of the Sewerage Treatment Plant (STP) which was completed on 15 October 2013 and in full operational capacity last 2 November 2013.



Sewerage Treatment Plant, JTC Al Khor Labour Camp



TP in the camp is a QR 1.575 million project with an outsourced specialist contractor. The system process goes through biological treatment, disinfection, testing treated output and odour control. The final product (Treated Sewage Effluent—TSE) water shall meet the Regulations of Irrigation as per Qatar Standard or Supreme Council of Environment & Natural Resources. Required monthly analysis of the TSE water shall be submitted to Supreme Council of Environment & Natural Resources. The treated water will be used for cleaning and for irrigation in the camp.

Along with the advocacy to save and recycle water, the HR Team projected that the continual operation of STP will bring about huge savings to the company. Prior to its operation, the company spends around QR 375,000 per month for the extraction or removal of sewerage in the camp. Moreover, supplied sweet or potable water is used for all purposes including cleaning and irrigation which largely consume the water supply. However, with the STP, the treated water will replace the potable water in cleaning and in maintaining the green landscape in the camp, thus, decreasing the sweet water supply. The cost reduced from this is about QR 45,000 per month. In total, STP saves QR 420,000 per month or QR 5.04 million per year from the total expenditure of water consumption in the Labour Camp.

# HR launches new Staff Performance Evaluation Tool



The Human Resources Department re-designed and launched a new set of Staff Performance Evaluation tool for company-wide use. This tool does not only appraise staffs' competencies, but also KPIs — Key Performance Indicators — that measure the performance of major duties and responsibilities, as enumerated in the finalized Job Description.

Prior to this, Mr. Ahmed Nassar visited each department manager for a one-on-one meeting to discuss the new appraisal tool. He expounded on the mechanics and expectations in using the tool, including the qualification and responsibility of the nominated evaluators. The Employee Labor-Relations in-Charge, Mr. Yasser Arafat and HR Generalist, Ms. Dorily Macaraeg visited all the Project Sites to assist the HR Manager in conducting Performance Evaluation orientation to the Project Managers and their appointed evaluators. Mr. Ahmed Nassar presided on the final meeting with the department/project managers to discuss any clarifications before the actual conduct of performance evaluation.

Performance Evaluation is annually conducted a) to identify employees' areas of improvement and the corresponding training needed to improve their competency level in order to elicit more productivity; b) to acknowledge accomplishments, areas of strength and productivity level which serve are basis in providing the appropriate recognition or reward; c) to provide overall picture of employees' capabilities and competency levels that may support in making decisions for job rotations, assigning new responsibilities, succession planning and career mapping; and d) to serve as supporting documents for any workforce-related decisions that may be taken by the management (e.g. promotion, rightsizing, increments or other benefits).

More than 500 staffs were conducted with the annual Performance Evaluation for 2013.

As for the skilled/unskilled employees, more than 3,000 employees were conducted with the company-wide Skills Inventory. Each employee is being assessed to identify all the trade skills where he is competent at or further need re-training. Newly-hired workers also undergo this inventory checklist before their Residence Permit is processed. With the data available, the HR Department proposed a Training Center to the management which was approved to be allotted in an accommodating space in the Al Khor main warehouse (MWH). The HR team is optimistic the training center will not only enhance the trade skills of the employees but also develop them to be multi skilled.

## JTC Welcomes New HSE Department Manager



IC would like to welcome Mr. Mustafa Al Jaradat (New HSE Manager)
Mr. Mustafa holds a Bachelor of Science in Business Administration/Management Degree from Algeria University graduated on 1994.

He has been a veteran of the construction business for almost two decades. He worked in the region since 1995 with his first assignment for CCC, after he joined and worked with international companies as, Mornganti Group, Bechtel BTJV, ARAMCO Loss Prevention Department, Arcelor Mittal Steel Co, Odebrecht Construction Co, BAE System, MAC Co, MID Co, TERMIS Engineering Co, GAMA Power Engineering Co, Consolidated Consultants Engineering & Environment, and Saudi Public Pension Agency.

He is a goal driven HSE professional who worked as a HSE Manager, managing Health, Safety and Environment across a broad wide range, Consultant, Client, and auditor in multicultural environments and a wide range of industries internationally, which includes a number of major mega projects, civil buildings projects, oil & LNG gas projects, large polyethylene plant, petrochemical refineries, gas plant projects, sulphur storage and shipload facility project, Iron-Ore strip and opencast mining projects, Power Plants, and railroads projects.

He joined Al Jaber Trading & Contracting Company in Qatar as Company HSE Manager on November 12, 2013.



#### **HSE Milestone for 2013**

he HSE Department has announced another remarkable event for having attained significant milestones of 14,077,375 Safe Man-hours without a Lost Time Injury (LTI) dated November 30, 2013 in all the JTC on-going projects.

The safe man-hours without Lost Time Injury is a positive indicator that JTC is committed in the prevention of ill-health and injury by keeping the highest level of occupational health and safety standards which is among the primary objectives among the construction companies in Qatar.

HSE Department is fully determined in having a strong focus in identifying and controlling hazards; reducing exposure to health and safety risks; and supporting the general health and well-being of the HSE Team which synergized all the collected effort and dedication in making this milestone a reality.

The health and safety performance of all the JTC on-going projects is a driving force of the JTC - HSE Department's goal to be the best- in class in the construction industry by setting high standards in terms of health and safety practices in the construction industry.

JTC HSE Department would like to extend its congratulations to all Project Managers and the entire Site Management Team of their full support and participation in achieving such remarkable milestone.

## Internal Training for HSE Department



he presentation was made possible through the volunteering efforts of Mr. Jonas Mensah, Mr. Rany Oyam and HSE Department. The three hours session was well-received by the all the attendees covering safety basics within the company including preparedness and timely response in case of emergencies.

This training program is on going activity for HSE Department. It has been designed to shape up and evaluate all the concerned HSE staff in terms of internal training & operations within the company. This will enable them to focus much in achieving the necessary goal of securing corporate properties and prevent losses for the benefit of JTC.





### Quality Department Continues In-House Training

xcellence is an art won by training and habituation" this famous quote of Aristotle is realized and harmonized by Quality Department for their in-house training.

The program is designed to fulfil training needs by performing half day training course per month to cover technical and integrated management systems aspects.

The training which was conducted last December 7, 2013 have covered; Audit Technique (Part 1-Introduction) by Engr. Sherif Nasser, Awareness of Mechanical Systems for Non-Mechanical Engineers by Engr. Hamad Derbala, Lesson Learnt for Terrazo and Doors Installation-Site 202 by Engr. Osama Fouda and Inspection & Test Plan (ITP) Workshop by Engr. Julius Apostol.

The training which was conducted last January 18, 2013 have

covered; Project Reporting & Objectives by Engr. Sherif Nasser, Awareness of Electrical Systems for Non-Electrical Engineers by Engr. Bernard Omollo and Lesson Learnt form Site 301 by Engr. Minardo Rillo.

The training for 15th February 2014 have covered; EFQM Excellence Model by External Instructor and Risk Management by Engr. Sherif Nasser.

The collective assessments are positive and areas for continual improvement are identified and actioned.

Once again, we convey our warmest gratitude to all who voluntarily shared, presented, attended, supported the series of conducted trainings and looking forward to accomplish the training plan.

















#### Al Jaber Trading & Contracting Co. W.L.L.

#### Newsletter

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